

# High Barnet Baptist Church Photography Policy

## For children

Reasons for taking photographs will be included in the consent form.

Children's names will not be used in photograph captions. If a child is named in any publication, no photograph will be used.

Parental / Legal Guardian permission forms will be obtained to record consent for a child to be photographed and videoed.

Children will always be consulted before an image is used unless they are too young.

Any child who is photographed must be wearing suitable clothing.

Any photographs taken will be stored securely.

Images will only be retained for a time limited period as defined in the consent form.

Any professional photographers or the press who are invited to an event will be informed about the organisation's expectations of them in relation to child protection.

No photographer will be allowed unsupervised access to children unless the Church has completed a Disclosure and Barring Service check for the individual.

## For adults

Reasons for taking photographs will be included in the consent form.

Names will only be used in photograph captions with express consent.

Any photographs taken will be stored securely.

Images will only be retained for a time limited period as defined in the consent form.

## Notes

1. High Barnet Baptist Church's privacy notice can be read on <http://highbarnetbaptist.com/home/policies>
2. Under the General Data Protection Regulation (GDPR), consent must be freely given, specific, informed and unambiguous (Articles 4(11) and 6(1)(a)), otherwise it will be invalid.
3. "Specific and informed" – this means the individual has to be given sufficient information about the identity of the controller and the purposes of the processing. Consent has to be specific to each processing activity. Where different activities are taking place, consent must be given to each separately.